



MASENO UNIVERSITY
OFFICE OF THE REGISTRAR, ACADEMIC AND STUDENT AFFAIRS

NOTICE TO ALL STUDENTS ON CAMPUS

25th March, 2021

RE: REGISTRATION, PAYMENT OF FEES AND EXAMINATIONS

Students in Stand Alone Programmes

All students under the Stand Alone programmes will begin their examinations on 6th April, 2021 and are expected to have **paid fees** and **downloaded examination cards**. Please refer and adhere to following clauses on Examinations;

Clause 8.4.1 "All candidates for examinations restis shall be required to register for each paper they intend to sit for and pay the required fees and the University dues, **at least four weeks before** the beginning of the University Examinations"

Clause 8.4.2 "A candidate shall not be allowed to sit for a paper for which he/she has not registered.

Students in Non-Stand Alone Programmes

Lectures for Non-Stand Alone programmes began on 22nd March, 2021, students are required to register online and sign Nominal Roll online by **26th March, 2021** and register for courses by **22nd April, 2021**. All students **must** adhere to the following University Rules and Regulations.

Clause 1.5. 1 " All students must sign the nominal roll online within first week of every semester. The system will automatically lock this capability after the period lapses. Those students who do not sign nominal roll will be considered to **have automatically absconded** studies for the semester in consideration"

Clause 1.5.2: "All students must register for the courses/units that they are expected to do examinations at the end of that semester, within **first month of every semester**, upon payment of at least 50% of the total fees for that semester. The system will automatically lock this stage after the stated period lapses".

A handwritten signature in black ink, appearing to read "Susan Rabare".

Susan Rabare

FOR: REGISTRAR, ACADEMIC AND STUDENT AFFAIRS

Copied to: Deputy Vice-Chancellor, ASA
Deputy Vice-Chancellor, AFD
Deans of Schools