



14<sup>th</sup> June, 2021

**MASENO UNIVERSITY**  
**OFFICE OF THE REGISTRAR ACADEMIC AND STUDENT AFFAIRS**

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**NOTICE TO ALL STUDENTS**

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**RE: REMINDER ON PAYMENT OF FEES AND COURSE REGISTRATION**

All students are hereby reminded that end of Semester Examinations are scheduled from 12<sup>th</sup> to 30<sup>th</sup> July, 2021 i.e in one month's time.

**Students should take note of the following:**

**1. Fees Payment**

All fee balance **must** be cleared **one month** before commencement of Semester examinations as per *clause 1.5.2* page 61 in the student Handbook.

**2. Course Registration**

Course registration including signing of nominal roll was to be completed by **31<sup>st</sup> May, 2021** in line article 1.5.2 of the Student Handbook. Those registering for Resits must do so in the MIS upon payment of Resit fee.

**3. Adherence to set Deadlines**

Deadline for all scheduled activities must be observed and University policy complied with without fail. Only students who will have **duly registered** for the course as provided in Article 1.5.2 of the Student Information Handbook will be allowed to sit for the CATs and subsequently, end of Semester Examinations.

**4. COVID -19 Caution**

Students are hereby reminded to wear mask, keep social distance and avoid crowding at all times.

A handwritten signature in black ink, appearing to read 'S. Rabare'.

Dr. Susan Rabare

**FOR: REGISTRAR, ACADEMIC AND STUDENT AFFAIRS**

**Copied to:** Deputy Vice-Chancellor, ASA, All Deans of Schools

***Keep Safe: Wear Mask, Wash your Hands with Water and Soap or Sanitize and Keep Social Distance***