



MASENO UNIVERSITY OFFICE OF THE REGISTRAR, ACADEMIC & STUDENT AFFAIRS

NOTICE TO ALL STUDENTS ON SIGNING OF THE NOMINAL ROLL AND COURSE REGISTRATION

A. Signing of the Nominal Roll

All students on session are reminded to observe the provision of **Article 1.5** of the student Information Handbook on signing of the Nominal Roll and registration of courses.

Steps for signing online nominal roll are as follows:

Log into your student portal and under the Periodic activities select Semester Registration. Ensure you select the right stage e.g. Y1S2, Y2S1 etc. Finally, click on Registration Button.

B. Course Registration

Article 1.5.2 of the Student Information Handbook requires all students to register for courses within the first month of every semester. All students on session are therefore required to register for courses online by **31st May, 2021** upon signing of the nominal roll and payment of the required fees.

C. Administration of Continuous Assessment Tests (CATs)

The Continuous Assessment Tests (CATs) for the current Semester will be administered **between 7th June to 18th June, 2021**.

NOTE: ONLY students who will have duly registered for the courses as provided in Article 1.5.2 of the Student Information Handbook will be allowed to sit for the CATs and subsequently, end of Semester Examinations.

Be warned that the system will automatically lock these registration stages after the stated periods elapse.


Denis Oluoch Oduor
FOR: REGISTRAR, ACADEMIC & STUDENT AFFAIRS
Vice-Chancellor, Deputy Vice-Chancellor, ASA, Deputy Vice-Chancellor, AFD, Director, Kisumu Campus, Deans of Schools,
Copy to: Director, ICTs, Heads of Departments, Systems Administrator

