



**MASENO UNIVERSITY**  
**OFFICE OF THE REGISTRAR – ACADEMIC & STUDENT AFFAIRS**

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**NOTICE TO ALL NEW FIRST YEAR STUDENTS, 2022/2023 ACADEMIC YEAR**  
**15<sup>TH</sup> AUGUST, 2022**

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Maseno University wishes to announce to **ALL First Year students** as follows:

**A. REPORTING DATE**

The reporting date for New Students (2022/2023 cohort) has been postponed to **26<sup>th</sup> September, 2022**. Reporting date for Bachelor of Medicine & Bachelor of Surgery with IT, Bachelor of Pharmacy with IT and Bachelor of Science (Nursing with IT) remains 3<sup>rd</sup> January, 2023.

**B. PAYMENT OF REQUIRED FEES**

Students who have not completed payment of fees are advised to do so before the reporting date. Fees should be paid as follows:

1. Government Sponsored Students: pay your fees to **Equity Bank Account No. 1120297065141**
2. Students reporting to **Odera Akang'o Campus in Yala Township** are advised to contact the Office of the Director, Odera Akang'o Campus for direction on accommodation. You are further advised **not to** deposit accommodation fees directly to the University Account.
3. Self Sponsored Students: pay your fees as follows:
  - o Self Sponsored Students (Main and Odera Akang'o Campuses) pay fees to **Equity Bank Account No. 1120297065141**
  - o Self Sponsored Students (Kisumu Campus) pay fees to **Kenya Commercial Bank Account No. 1101561076**

**C. SUBMISSION OF JOINING INSTRUCTION FORMS**

You are advised to submit the following documents to the Office of the Registrar, Academic & Student Affairs before or on the reporting day. Arrange the documents in a set of **four with each set having a copy of every document** as follows:

- a) ADMISSION LETTER
- b) KCSE CERTIFICATE OR RESULT SLIP
- c) COPY OF NATIONAL IDENTIFICATION CARD (ID) OR BIRTH CERTIFICATE
- d) COMPLETED PERSONAL DETAILS FORM (MSU/RASA/F.02C)
- e) COMPLETED DECLARATION FORM(MSU/RASA/F.08)
- f) COMPLETED COMMITMENT FORM (MSU/RASA/F.05)
- g) COMPLETED EMERGENCY FORM(MSU/RASA/F.04)

h) COMPLETED MEDICAL FORM(MSU/RASA/F.03)

**We encourage students to submit completed joining instruction forms before the reporting date.**

**D. VERIFICATION OF DOCUMENTS**

The following documents shall be required for verification on the registration day:

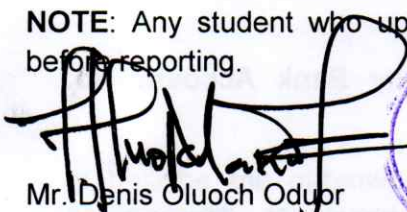
- i. Original letter of offer
- ii. Original certificate or result slip
- iii. National identification card/birth certificate

**E. ADDITIONAL DOCUMENTS**

You are further advised to download the following additional documents from the University web-site and submit them on registration day.

- i. Movement Form (MSU/RASA/F.15) (**Attach fees statement from your student' portal or a copy of bank slip**)
- ii. Course registration Form (MSU/RASA/F.13) to be completed in triplicate as advised by the School.
- iii. Temporary Identification Card Form (MSU/RASA/F.12)
- iv. Registration Guideline Form

**NOTE:** Any student who uploaded passport size photo with wrong specifications to correct before reporting.



Mr. Denis Oluoch Oduor

FOR: REGISTRAR, ACADEMIC & STUDENT AFFAIRS

