



MASENO UNIVERSITY

OFFICE OF THE REGISTRAR, ACADEMIC & STUDENT AFFAIRS

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STUDENT RECORDS UPDATE FORM

1 **Current Name as it appears in the System (Student Portal)**

.....

(Surname/Family Name)

(First/Christian Name)

(Last Name)

2 **Name as Corrected**

.....

(Surname/Family Name)

(First/Christian Name)

(Last Name)

Initials note allowed

3. Registration/Admission Number.....

4. National ID Number Nationality.....

5. Name of the Programme (Include option where applicable)

6. School Department

7. Gender County

8. Tel. No. Email

Signature **Date**

Your transcript and certificate will bear the name as it appears in the student portal.