



**MASENO UNIVERSITY
OFFICE OF THE FINANCE OFFICER**

INTERNAL MEMO

FROM: Finance Officer

DATE: 23rd March, 2026

TO: All Students

REF: MSU/FIN/82vol.2 (82)

SUBJECT: 1ST REMINDER ON PAYMENT OF OUTSTANDING FEES BALANCES

This is further to our memo dated 4th March, 2026 Ref: MSU/FIN/82vol.2 (80) on the above subject matter.


All students are hereby reminded to settle their household fees component. This includes full payment for the current semester as well as any outstanding balances from previous academic years. Prompt attention to this matter is essential to avoid any disruption to your academic progress.

Please note that students with outstanding household fees component will not be permitted to register for units or sit for the end-of-semester examinations.

Furthermore, students who have not applied for loans or scholarships are expected to bear the full cost of their programmes. This highlights the importance of proactive financial planning and engaging with the University's Fund Board for scholarship and the Higher Education Loans Board (HELB) for tuition loan where applicable.

Should you have any questions or require clarification regarding your fee statement, the University Student Finance office is ready to provide guidance and support.

Treat as urgent.


Joseph W. Omondi
FINANCE OFFICER



Copy to: Ag. Vice-Chancellor
Ag. Deputy Vice-Chancellor (AFD)
Deputy Vice-Chancellor (ASA)
Registrar (ASA)
Director (SA)
Deputy Finance Officer
Webmaster

